

In Attendance: **Dan, Marilyn, Lisa, Linda, Bev, Jodi, Mohammed, Nigel, Jessi, (Jordan-Teen rep), Levi (Member of Public)**

Regrets: **Boyd and Bjornda**

1. Call to Order – Welcome @ 5:30
2. Approval of the Agenda, Motion to Approve: Linda PASSED
3. September Minutes, Motion to Accept: Bev PASSED
4. Standing reports, Motion to Accept: Jessi PASSED
  - a. Library Manager
  - b. HR & F
  - c. BD & P
  - d. TAB- Oct 13 scary movie night 29 people - response was good and had fun. First Friday in Nov, event is like an escape room
5. Treasurer report, Motion to Accept: Marilyn PASSED
6. Correspondence, none
7. Old Business
  - a. Policy review status/ schedule- on schedule
  - b. Fundraising update (Recognitions) – on going
  - c. Genealogical Society agreement- agreed to new proposal \$200/month and we can run some programs out of the room supervised. Time line unknown for move in.
  - d. 2018 plan of service-Karen Alberta culture booking for next year. Lisa will send out a survey for what Saturday in January or February would work.
  - e. Board retreat- see (d)
  - f. Shortgrass PD day- Mohammed attended and gave feed back to board. Our board welcoming package was shared with other smaller libraries. Sessions attended: Coping with change, All technology in the system, Accessibility, and Occupational health and safety. Though~ consider inviting "sister library" board members to attend meetings.
8. New Business
  - a. HR & F Policy approvals/ review/ deletion

Board Chair: Mohammed Idriss

Library Manager: Linda

Date: \_\_\_\_\_



- i. Human Resources and Financial Committee Mandate, Motion to Accept with Amendment: Jodi PASSED
  - b. BD & P Policy approvals/ review/ deletion
    - i. Policy HR.6 -Staff and Board Member Recognition Policy, Motion to Approve: Linda PASSED
  - c. Wage Grid revision proposal, Motion to Accept new pay grid: Nigel PASSED
  - d. 2018 Budget, Motion to present a deficit budget to City with amendments (\$200/month from genealogy rental income), Jodi PASSED
  - e. Holiday Party- email to be sent out by Lisa requesting volunteers
  - f. Committee Reassignment request
    - i. Need members to attend HR&F meetings – Lisa will ask again before meeting
  - g. Storage room situation- make into an office, gather quotes to run a data line in storage room and a line to the top floor from the board room. 3 quotes are needed.
  - h. Gala- survey. Murder Mystery? Have it at the library. What is capacity? Silent auction? Meal? Field House? – Lisa will send out email requesting volunteers to gather/evaluate info.
9. Motion to Adjourn @ 7pm: Dan

**Next Board meeting is November 27, 2017 @ 5:30pm**

Board Chair: \_\_\_\_\_

Library Manager: \_\_\_\_\_

Date: \_\_\_\_\_