

In Attendance: Lisa, Nigel, Mohammed, Bev, Bjornda, Jessi, Marilyn, Dan, Linda, Boyd

Regrets: Jodi

- 1. Call to Order @ 5:03
 - a. New Board Member, Boyd Nummi
- 2. 2016 Financial Audit presentation Terri@McTavish&Co
 - a. Reconciliation process has some persistent problems, they can clean up for us
 - b. Review of Documents
 - c. Motion to Move In-Camera @ 5:58 by Dan

PASSED

d. Motion to Exit @6:08 by Linda

PASSED

- 3. 10 minute recess called by Mohammed
- 4. Motion to Approve Agenda with Additions by Marilyn

PASSED

- 5. Approval of April Minutes tabled
 - a. Lisa will type minutes for review/approval at June meeting
- 6. Standing Reports
 - a. Library Manager's Report
 - i. More detailed report is much appreciated
 - b. HR&F Minutes
 - c. BD&P Minutes
 - d. TAB no report
 - i. Is TAB aware that they should be attending monthly Board meeting?
 - e. Motion to Accept Standing Reports by Linda

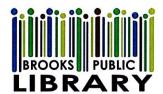
PASSED

- 7. Treasurer's Report
 - a. Terri McTavish was able to help elaborate some of Bjornda's points
 - b. Motion to Accept Treasurer's Report by Jessi

PASSED

- 8. Correspondance
 - a. Invitation for Manager and Board Chair to Shortgrass BBQ and Info sessions on June 21st
 - i. Marilyn will attend with Lisa in Mohammed's place
 - b. Quote for blinds from Brooks Decoration Centre

	Board Chair: Manimed Idnss
	Library Manager: XMMy
	Date:
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i. \$831.48 for 3 blinds and installation

9. Old Business

- a. Policy review status/schedule on schedule
- b. Fundraising update nothing
- c. Project update numbers greatly increased
 - i. Still in the midst of moving but staff is responding well
 - ii. Out of old facility completely by end of May
 - iii. Final load move on May 30th
 - iv. Shelving at former library still needs to be dismantled and removed
- d. 2016 Financial Audit

i. Motion to Accept Formal Financial Audit for 2016 by Bjornda

PASSED

- e. Genealogical Society agreement
 - i. Reviewed by Lisa, questions from Board
 - ii. Approved with "in writing with 3 months notice" clause addition
 - iii. Assumed move-in date of August 2017
- f. Financial Audit RFP no forward movement

10. New Business

- a. HR&F Policy approvals/review/deletion none
- b. BD&P Policy approvals/review/deletion
 - i. S.1 Confidentiality of User Records Policy
 - Reviewed by Lisa/Board questions and discussion

Motion to Accept S.1 as presented by Marilyn

- ii. C.3 Access to Services Policy
 - Reviewed by Lisa

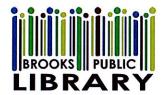
• Motion To Accept C.3 as presented by Jessi

PASSED

PASSED

- c. Executive and Committee Appointments
 - i. Chair Mohammed, by acclamation
 - nominated by Dan, seconded Bjornda
 - ii. Vice Chair Linda, by acclamation
 - Nominated by Mohammed, seconded by Nigel
 - iii. Secretary Jodi, by acclamation
 - Nominated by Jessi, seconded by Linda
 - iv. Treasurer Bjornda, by acclamation
 - Nominated by Nigel, seconded by Marilyn
 - v. BD&P Committee Chair Dan

	Board Chair:
and the second second	Library Manager:
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- Additional committee members: Linda, Marilyn, Jodi and Boyd
- vi. HR&F Committee Chair Bjornda
 - Additional committee members: Jessi, Nigel and Bev
- d. Telephone lines no telephone lines installed in new facility by City
 - i. Options:
 - City will run lines, Library pays for phone room installation, either to level of immediate need or to degree of anticipated need
 - Participate with Shortgrass (and MHPL) in their VOIP telephone systems
 - ii. Motion to Authorize Lisa to Install VOIP in Library by Boyd

PASSED

• Motion to Cease Discussion for Immediate Vote by Nigel

PASSED

- e. Shortgrass Board Meeting
 - i. Lisa and Dan will extend invitation to hold board meeting in the new library before October
- f. Newell County Library Board
 - Nigel to bring overview of County of Newell Library responsibilities and purpose for next meeting
- 11. Motion to Adjourn @7:38pm by Jessi

Next Meeting: June 26th, 2017 @5pm

Board Chair:
Library Manager:
Date: