



In Attendance: Lisa, Linda, Marilyn, Jodi, Mohammed, Boyd, Dan-in attendance for Michael, Jessi

Regrets: Michael, Bjornda,

1. Call to Order – 5:30pm
2. **Motion to Approve the Agenda, Linda** **PASSED**
3. **Motion to Approve the Minutes, Dan** **PASSED**
4. **Motion to Accept Standing Reports, Marilyn** **PASSED**
 - a. Library Manager
 - b. HR & F- no meeting
 - c. BD & P
 - d. TAB- no rep
5. **Motion to Accept Treasurer Report, Boyd** **PASSED**
 - a. reserve balance sheet went from 57,000 goes down to 3000 is the transfer that was approved. Took time due to the bank. Miscellaneous charge is funds that we assume will eventually be refunded.
6. Correspondence
 - a. – opening for an alta board alternative
 - b. Another board leadership coming up
 - c. 30th year of shortgrass- a celebration is being held in tie with xmas party Nov 28
 - d. We have access to a button maker kit (only in library) and have used it for different workshops, for example tween scene
7. Old Business
 - a. Policy review status/ schedule- schedule is made and all members are aware of dates
 - b. Fundraising update (Recognitions) – teen space: kids still want a games table, needing more shelving for literature, teen want art work and info centre for community events. Boardroom: speakers and mounted the projector-need to get the mount and connection. Study rooms: have a whiteboard
 - c. Quotes that are needed will be given at February meeting. 14865.55 is the amount left furnishing the library from fundraising. 14740.37 is based on actual funds. 3222.31 is reserves from past fundraising. Sponsorship mural-a bookshelf mural...an infinite bookshelf- add names with vinyl or painted. Recognition on sponsored spaces- temporary signage is black on white (looks sharp and is helpful to visually impaired). Waiting on quote. Floating plates in colour with logo or pictures. Looking at getting proposals from people to due paint bookshelf mural.
 - d. Genealogical Society agreement-they were supposed to move in this month, we needed to hear back from where they wanted the shelving. Contact has been made and meeting between Lisa and Henry will take place and arrange move

Board Chair: _____
Library Manager: _____
Date: _____



- e. Board retreat/ 2018 Plan of service- Feb 3 at the brooks public library from 9am-3p question to answer, think of vision for the library: What do we want are Library to be? 4 staff member as will be present as well as library board members. Library will be closed to the public.
 - f. 2018 budget- was presented to council, council agreed to cover the budget
 - g. Storage room situation
 - h. Board holiday party
 - i. Spring Gala- Jessi, Michael and Lisa met: silent auction and dinner theatre should be separate. Option discussed: murder mystery dinner, raffle, chase the ace, cabaret style.....should take place in fall
 - j. Minister's award-we may not have anything that qualifies, because of the cycle we are in : what is our gap and how to fix it to provide this service as the awards are pertaining to services..we may not have to documentation to prove that we have been proactive..we have verbally anticipated it and have made adjustments. Due February 23. Can everyone write 1 paragraph of what we could win an award for! Lisa will email all of us.
 - k. Board vacancy- 1 application for approval at council's next meeting. Still looking for a County of Newell rep.
8. New Business
- a. HR & F Policy - none
 - b. BD & P Policy approvals/ review/ deletion
 - i. **Motion to Accept BD&P Mandate revisions, Dan** **PASSED**
 - c. SALC attendance-March 2&3, 2 staff members and 1 board member
 - d. Library in the Media-talk has been around public budget-library board presents budget to council. a budget misquote on card fees, Library board controls the fees. We needed to stop our yearly advertising package due to not being able to afford it in our budget. We still have remaining advertising money with the radio. We have asked for a list of advertising for nonprofits.
 - e. Library Manager Annual Evaluation-it is done in January. Mohammed will send information to be sent back
9. Motion to Move In Camera at 7:16, Linda PASSED
- a. Motion to End In Camera @ 7:18, Boyd PASSED
10. Motion to Adjourn @ 7:18, Marilyn PASSED

Next Board meeting is February 26, 2018 @ 5:30pm

Board Chair: _____
Library Manager: _____
Date: _____