



In Attendance: Mohammed, Bjornda, Bev, Dan, Nigel, George, Chris, Josh, Malina, Lisa

1. Call to Order – Welcome, Introductions 5:05
2. Approval of the Agenda motion: Nigel, PASSED
3. Approval of Minutes motion: Dan, PASSED
4. Standing reports
 - a. Head Librarian
 - i 5 reports, 3 on agenda for motions, 2 for information
 - 1 Info only: New Hiring Process
 - a Malina can help provide some reference checking guidance
 - 2 Info only: Shortgrass invoice issues
 - a George to explore agreement
 - b Norm Gerenstien can represent our concerns to the Shortgrass Board
 - b. HR & F
 - i next meeting January 15th
 - c. BD & P
 - d. Building Committee
 - i Waiting for a deadline for input from Russ Tanner
 - ii City of Brooks website; Residents tab, Recreation has blueprints
 - iii Eventually a furnishings “wishlist” will be developed
 - e. TAB report
 - i October meeting had 7 members attend (high attendance!), November meeting had 3 attendees
 - ii November Program - 5 attendees; December program - Christmas shirt activity; January program – Geek Night

Motion: Malina PASSED
5. Old Business
 - a. Book Houses
 - i George will follow-up with Denise Nichols
 - b. Board/ Committee meeting schedule
 - i HR&F is 3rd Thursday, next Jan 15th
 - ii Building Committee as needed

- iii BD&P is 3rd Wednesday, next
 - c. Policy review status/ schedule
 - i Lisa is still working on this - tabled
 - d. Board members orientation/ PD
 - i tabled
 - e. Library Credit Card
 - i Treasurer will suspend Credit Card motion: Dan, PASSED
 - f. 2015 budget
 - i Remove revenue in Donation/Fundraising
 - ii Copier contract to be brought to January meeting
 - iii Staff training needs to have some funds
 - g. Rise Program
 - h. Board Retreat
 - i George spoke to Ken Fezer at Alberta Libraries
- 6. Treasurer report
 - a. Malina and George will investigate Audit and Insurance motion: Nigel, PASSED
- 7. New Business
 - a. Holiday Hours
 - i Dec 24th and 31st open 10am to 1pm motion: Dan, PASSED
 - b. Holiday Party
 - i Party committee – Chris and Malina, staff and friends to be invited
 - c. Staff retirement
 - i Dec 12th is Bessie's last day, on call for remainder of Dec.
 - ii Open retirement event for Bessie, Dec 12th at 1pm
 - iii \$100 community cash in card for Bessie
 - 1 Board members will give personal donations of \$12 to George
 - d. One day Library closure
 - i Dec 7th PD day motion: Chris, PASSED
 - e. Renaming of the large-print section
 - i motion: Chris, PASSED
- 8. In-Camera in 7:10 to 7:25
- 9. Motion to cancel December Board Meeting motion: Nigel, PASSED
- 10. Adjournment, 7:30 motion: Nigel, PASSED

Next Board meeting is January 26th, 2014 @ 5:00pm

